



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF MENTAL HEALTH AND CHEMICAL  
DEPENDENCY PROFESSIONALS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

PUBLIC MEETING MINUTES:	<b>DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS</b>
MEETING DATE AND TIME:	<b>Wednesday, March 28, 2018 at 12:00 p.m.</b>
PLACE:	<b>Division of Professional Regulation, 861 Silver Lake Boulevard Cannon Building, Second Floor Conference Room A, Dover, Delaware</b>
MINUTES APPROVED:	April 25, 2018

**MEMBERS PRESENT**

Dr. Todd Grande, Ph.D., LCDP, **President**  
Dr. Rosemary Madl-Young, Ph.D., LCDP, **Vice-President**  
Mary Caroselli, LMFT, **Secretary**  
Daniel Cooper, LPCMH  
Dr. Margaret Prouse, Ed.D, Public Member  
Ruth Banta, Public Member  
Dr. Julius Mullen, Ed, D., LPCMH

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Jennifer Singh, Deputy Attorney General  
Nicole Williams, Administrative Specialist III

**MEMBERS ABSENT**

Irvin Bowers, Public Member

**ALSO PRESENT**

Terri Willis, ART-BC  
Charlotte Wilson  
Janet Lucien  
Allyson Slavin

**CALL TO ORDER**

Dr. Grande called the meeting to order at 12:00 p.m.

**REVIEW AND APPROVL OF MINUTES**

The Board reviewed the February 28, 2018 meeting minutes. Mr. Cooper moved, seconded by Ms. Caroselli, to approve the February meeting minutes as written. By unanimous vote, the motion carried.

**UNFINISHED BUSINESS**

**Review and Sign Final Order for Angela Robinson, LPCMH**

The Board reviewed and signed the final order for Ms. Robinson, which granted her a license.

PTD Hearing for Charlotte Wilson, LCDP at 12:00 p.m.

Ms. Singh called the hearing to order at 12:02 p.m. The Board introduced themselves for the record. Ms. Singh addressed the Board regarding the reason for the hearing as the Board proposed to deny Ms. Wilson's application for licensure as a LCDP as it appears she does not meet the statutory requirements pursuant to 24 Del. C. Section 3044(a) (2), an applicant must acquire "3,200 hours of counseling experience, 1,600 hours of which must be under the supervision of a licensed chemical dependency professional. Where supervision by a licensed chemical dependency professional is not available, a licensed clinical social worker, licensed psychologist, licensed professional counselor of mental health or a licensed physician specializing in chemical dependency may supervise the applicant. Ms. Wilson's application packet and all supporting documents and correspondence were submitted as Board Exhibit 1. Ms. Singh swore in Ms. Wilson. Ms. Wilson confirmed that she not represented by Counsel and then provided her testimony before the Board. The Board questioned Ms. Wilson. The Board entered into deliberations at 12:17 p.m. Mr. Cooper moved, seconded by Ms. Banta, to contingently approve Ms. Wilson's LCDP application for licensure once the Board office receives the correct direct supervision forms from her supervisors. By unanimous vote, the motion carried. The hearing concluded at 12:18 p.m.

Review of tabled application for Alexandra Azevedo, LPCMH

The Board reviewed and discussed the State of Florida's statute and regulations submitted from Ms. Azevedo to determine if Florida is substantially similar as Ms. Azevedo has been licensed less than 5 years to apply by reciprocity. The Board determined that Ms. Azevedo will need to apply by direct application by examination as Florida is not substantially similar. Mr. Cooper moved, seconded by Dr. Mullen, to table Ms. Azevedo's application to allow her the opportunity to apply by direct examination instead of reciprocity. By unanimous vote, the motion carried.

**NEW BUSINESS**

Ratification of Application(s) for LPCMH Licensure – Upgrade

Mr. Cooper moved, seconded by Dr. Madl-Young, to ratify the approved license to upgrade to LPCMH for Ashley Ford. By unanimous vote, the motion carried.

Review of Application(s) for LACMH

The Board reviewed and considered applications submitted for LACMH licensure.

Kelly Lumpkin – Dr. Madl-Young moved, seconded by Mr. Cooper, to approve the Ms. Lumpkin's application for licensure. Dr. Mullen recused himself. By majority vote, the motion carried.

Megan Blackwell – The Board discussed the clinical compelling reason for not being able to obtain an LPCMH for part of her group supervision hours. Mr. Cooper moved, seconded by Ms. Banta, to table the application for Ms. Blackwell to allow Ms. Blackwell time to submit verification that she will obtain an LPCMH for part of her direct supervision or provide a letter stating the clinical compelling reason as to how the proposed LCSW supervisor is specialty certified in Trauma-Focused Cognitive Behavior Therapy. By unanimous vote, the motion carried.

Review of Application(s) for LPCMH Licensure

Jessica Abernathy – The Board reviewed and considered the application for Ms. Abernathy. Dr. Madl-Young moved, seconded by Mr. Cooper, to approve Ms. Abernathy's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Janiet Lucien – The Board reviewed and considered the application for Ms. Lucien. Dr. Mullen moved, seconded by Mr. Cooper, to approve Ms. Lucien's application for licensure as an LPCMH. By unanimous vote, the motion carried.

Peri Kipyab – The Board reviewed and considered the application for Ms. Kipyab. Mr. Cooper moved, seconded by Dr. Mullen, to approve Ms. Kipyab's application for licensure as an LPCMH. By unanimous vote, the motion carried.

#### **Review of Application(s) for LCDP**

Andre Haley – The Board reviewed and considered the application for Mr. Haley. Mr. Cooper moved, seconded by Dr. Madl-Young, to contingently approve Ms. Haley's application for licensure as a LCDP upon receipt of his amendment on the number of supervision hours on his application. By unanimous vote, the motion carried.

#### **Final denial of application for Jennifer K. Potts, LCDP**

The Board had previously reviewed the application for Ms. Potts and determined that she did not meet all the statutory qualifications for licensure. A proposal to deny (PTD) letter was sent to Ms. Potts's notifying her of the reason for the PTD and that if she did not request a hearing before the Board within 20 days from the date of her PTD letter then her application would be subject to final denial with no further Board action. Ms. Potts did not request a hearing before Board within 20 days of the PTD notice. Mr. Cooper moved, seconded by Ms. Caroselli, to deny Ms. Potts's application for licensure. By unanimous vote, the motion carried.

#### **Reappoint Legislative Subcommittee Members**

Ms. Singh advised that there are currently 4 members serving on the legislative subcommittee, Mr. Cooper, Dr. Northey, Dr. Grande, and Dr. Madl-Young. The Board discussed appointing a 5<sup>th</sup> member. Ms. Caroselli nominated herself as the 5<sup>th</sup> member. Dr. Prouse moved, seconded by Dr. Madl-Young, to appoint Ms. Caroselli as the 5<sup>th</sup> member on the Board's legislative subcommittee.

#### **CORRESPONDENCE**

There was no correspondence for review or discussion.

#### **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

Ms. Williams advised that she is currently working on the LAAT and LPAT applications and compiling a State requirements comparison chart for LPCMH licensure. She anticipates having this information ready for the Legislative Committee and Board meeting next month for review.

#### **PUBLIC COMMENT**

Ms. Lewis addressed the Board regarding the Board's representation for the grandfathering clause for art therapy legislation. Ms. Singh advised that a bill has been drafted and submitted to the Division's Director for the next legislative session.

#### **NEXT MEETING DATE**

The Board's next meeting is scheduled for April 25, 2018, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

The Board will have a rules and regulations hearing at the April meeting starting at 12:00 p.m. and a legislative committee meeting at 11:00 a.m.

### **ADJOURNMENT**

Dr. Grande made a motion, seconded by Dr. Madl-Young, to adjourn the meeting. By unanimous vote, the motion carried. There being no further business before the Board, the meeting adjourned at 1:03 p.m.

Respectfully submitted,



Nicole M. Williams  
Administrative Specialist III  
Board of Mental Health and Chemical Dependency Professionals

*The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.*